

Leechpool Caterpillar Nursery



c/o Leechpool Primary School, Leechpool Lane, Horsham, RH13 6AG. Tel: 01403 211388
managercatclub@hotmail.com
Manager – Kate Summerhayes

1st March 2019

Dear Parents and Carers

Welcome to the 2nd half of the Spring term-and some lovely warmer weather!

A few reminders:

Please please please name your children's belongings! We have 24 children each session and remembering who's coat/water bottle/lunchbox/bag etc belongs to is very time consuming for staff and often results in children going home with the wrong items!

Illness-Please keep your child at home if they are unwell. I understand that they may ask to come in but this will only delay them getting better and will spread germs to other children and staff. If your child needs paracetamol/ibuprofen to get through the day they are generally not well enough to attend nursery.

If your child has sickness and/or diarrhea then they cannot return to nursery until 48 hours after their last episode

If your child has had any medication (ie Calpol, Nurofen, inhaler, antibiotics) before coming in to nursery please let a member of staff know-this is important in case your child is taken ill during nursery time and we need to seek medical help as they will ask for this information.

Please call or email if your child is not at nursery.

Drop off & collection

Our session times are

8.50-11.50am

11.50-2.50pm

8.50-2.50pm

Please do not let your children climb on the equipment outside at the beginning and end of the day. Children remain the responsibility of their parent/carer until nursery opens and after collection

We like to have the door closed by 9am in the morning and 12pm for afternoon sessions so we can start our Welcome Time. At Welcome Time we talk to the children about the sessions activities, our Golden Rules and share news. This is an important listening time for the children. Please drop off promptly when possible.

We are encouraging our children to be more independent and its lovely to see so many of you saying goodbye to your child at the door! A member of staff is on hand to help with hanging coats and bags.

If someone else is collecting your child please let a member of staff know beforehand. If you cannot do this at drop off then please call as I do not always pick up emails in time! If we have not met this person before we will require a password.

Snacks and Lunches:

We are now providing morning snack for your children. You will have received an envelope this week for you to return with your cash donation towards the cost of this for this half term. This can be loose change or more!

Please note that we cannot have nuts in nursery-so please no peanut butter, Nutella or such like foods.

Hot meals- Please follow this link if you wish to register for and book and pay for your child's meals: Each meal costs £2.35 and must be booked and paid for in advance

<https://westsussex.mealselector.co.uk>

Put in "Leechpool School" as the school name and the class as "Caterpillars"

Milk

Milk deliveries will start on 11th March. Please return your permission slip before this as we cannot offer your child milk without it

Contacts details: Please make sure we have an up to date email address for you so you receive our weekly activities emails and reminders. You can email managercatclub@hotmail.com with your child's name to be added to the list

Big Run:

Caterpillar nursery children will be joining in with Leechpool school half termly Big Run again this half term. The Big Run is on a Friday morning and encourages awareness of good health. The Big Run takes place in the school grounds and is a walk/run around the wellbeing walk. Staff will take the Friday morning children on their Big Run at 9.15am on the following dates

Big Run Dates:

Friday 8th March

Friday 3rd May

Friday 14th June

Celebrations and festivals

To support our children in learning about the wider world we would like to talk to them about celebrations and festivals which you celebrate at home or in your community. If there are celebrations or family traditions both religious or non-religious which you would like us to talk about and celebrate with your child please talk a member of nursery staff

Resources

We are looking for items for our role play ICT and Hairdressers boxes! If you have any of the following unused items which you would like to donate they will be gratefully received!

Key boards

Telephones (House phones and mobiles)

Hair dryers (cord cut off)

Hair straighteners (cord cut off)

WOW Moments

Please continue to send in your childrens WOW moments notes. These are for you to write your child's achievements on and to share at nursery. These achievements can be anything which made you go WOW! Such as toileting, sleeping, jumping into the pool for the first time, eating new foods, crossing the road carefully, getting dressed all by themselves.....!

Starting school

If your child is starting school this year you will be notified by email on 17th April. Please let me know which school your child has been allocated so I can start the transition process with reception teachers.

See Saw

I hope you are enjoying using the SeeSaw app to keep up to date with your child's progress & time at Caterpillars! If you are yet to sign up please let me know and I will give you another link

Parents Survey

Thank you to those who responded to our survey-I will be reviewing and sending out feedback next week

Parents meetings

We are holding parents meetings on Tuesday 12th and Thursday 14th March between 3.15pm and 4.30pm *in the school music room* You will need to make an appointment with your child's key person for a 10 minute slot. Please sign up on the lists which are available at the start and end of session times. If a convenient time is not available and you would like to make an alternative appointment, please let me know. Telephone and email contact is also available.

Website

Our website is continuing to be developed-please take a look! www.caterpillarnursery.co.uk

AGM

Our committee held their AGM on Monday 11th February, reports are available on our website

Activities this half term

Our themes this half term will be nursery rhymes and Easter

We are hoping to have a visit from the Fire and Ambulance service this half term.

Week beginning 18th March we will also be having an Odd Socks Week to raise support for Downs Syndrome. Your child is encouraged to wear odd socks all week and put a cash donation in the bucket. There will be a cake sale on Friday 22nd March

Easter egg hunt

Our Easter egg hunt will be on the last day of term-Friday 5th April from 2.15pm. There will be a charge of £2 to take part-payable in advance (so the Easter bunny leaves enough eggs for everyone!) and an adult must take your child round. A letter with details will follow.

Nursery closures:

Advance warning that nursery will be closed to children on the following dates due to school INSET and Polling day:

Thursday 2nd May

Monday 3rd June

Staff news

I am pleased to tell you that we have appointed a new staff member who will be joining us before Easter. Jakki Maybank has many years of experience in Early Years and will be a great addition to the Caterpillar staff team!

Mrs Maybank will be working with Miss Hill to get to know and support her key children and then taking them on once Miss Hill goes on maternity leave in May

Our dedicated staff team are:

Miss Kate Summerhayes (Manager)

Mrs Maria Gwynn (Key person) (Deputy job share)

Mrs Hannah Broadbridge (Key person) (Deputy job share)

Mrs Bev John (Key person)

Miss Kayleigh Hill (Key person)

Mrs Jakki Maybank (Key person)

Mrs Lucia Urden (Nursery assistant)

Mrs Trina Matheson (Nursery assistant)

Mrs Ali Corpez (Nursery assistant)

Mrs Liz Groves (Administration)

Kind Regards

Kate Summerhayes
